



Building Community Across Borders since 1978

Volunteer Profile and Project Registration

Welcome to Corazón's Information System (CIS)!

Below you will find instructions on how to create a volunteer profile and register for your project.

Step 1: Create a Volunteer Profile

1. Go to www.corazon.org
2. Click on Calendar
3. Click on **New Volunteer Profile**
3. Click on **New volunteers** and fill in the blank fields,
4. Please review the terms & conditions located at the bottom of the page and click accept. *By accepting the terms & conditions, you have completed our waiver form.*
5. Click submit at the bottom,
6. You will be directed to our calendar.

After you create your volunteer profile, the profile needs to be approved by the Corazón office. We will do this ASAP, but depending on when you sign-up, it may take a few days, at most.

7. Once your profile is approved, you will receive an email from automail@civicore.com stating Corazon – Volunteer Approval.
8. You can now register for a project!

Step 2: Register for a Project

1. Go to www.corazon.org
2. Click on Calendar
3. Go to the upper right corner and click on Member Profile.
4. Enter your email and password.
5. Locate your project date and/or group under -- Projects Needing Volunteers --
6. Click on **Sign Up** (*last column to the right under Volunteers*).
7. Fill in the blanks and hit Submit.

NOTE: Make sure you check the box if you are associated with the group.

8. Once you register for a project, you will receive a Saturday Bulletin via email from automail@civicore.com with important project day information.

PLEASE READ THE ENTIRE SAT BULLETIN TO PREPARE FOR YOUR PROJECT.

If you have any questions, comments or concerns, please contact the office at 714-547-0357 or email us at office@corazon.org.

Thank you!